

Millennium Farm Trust

GV4 Trustee / Director Code of Conduct and Declaration V02

Next review: July 2026



Version Control

Version number	Date of changes	Who	Review summary
01	May 2021	T Freathy	No changes
02	July 2023	J Massey	Annual review. Minor changes
	April 2024	T Freathy	No changes

TRUSTEE/DIRECTOR CODE OF CONDUCT

As a Trustee/Director of Millennium Farm Trust I promise to abide by the following fundamental values of the organisation:

Selflessness

The Trustee/Directors of MFT have a general duty to act in the best interests of MFT as a whole. They should not do so to gain financial or other material benefits for themselves, their friends or, if applicable, the organisation they represent.

Integrity

The Trustee/Directors of MFT:

- should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their role;
- should, as well as avoiding actual impropriety, avoid any appearance of improper behaviour; and
- should avoid accepting gifts and hospitality that might reasonably be thought to influence their judgment.

Objectivity

In carrying out their role, including making staff and Trustee/Director appointments, awarding contracts or transacting other business, the Trustee/Directors of MFT should ensure that decisions are made solely on merit and in accordance with the adopted policies and procedures of MFT.

Accountability

The Trustee/Directors of MFT have a duty to comply with the law on all occasions in accordance with the trust placed in them and in such a way as to preserve public confidence in MFT. They are accountable for

their decisions and actions to the public, funders and service users and must submit themselves to what scrutiny is appropriate to their role.

Openness

The Trustee/Directors of MFT:

- should ensure that confidential material, including that about individuals, is handled in accordance with due care and in compliance with the adopted policies and procedures of MFT; and
- should be as open as possible about their decisions and the action they take and give reasons for their decisions and restrict access to information only when the wider interest clearly demands

Honesty

The Trustee/Directors of MFT:

- have a duty to declare any interests relating to their Trustee/Director role and to take steps to resolve any conflicts that may arise;
- must resolve any conflict between his/her private interests and his/her Trustee/Director duties in favour of the Trustee/Director role; and
- must make relevant declarations of interest in the different circumstances and roles they play both within and outside MFT

Leadership

The Trustee/Directors of MFT should promote and support the principles of leadership by example and must respect the role of the staff and volunteer.

TRUSTEE DECLARATION

Ref: MFT Gv4

I declare that:

- I am over age 18
- I am capable of managing and administering my own affairs
- I am not an undischarged bankrupt nor have I made a composition or arrangement with, or granted a trust deed for, my creditors (ignore if discharged from such an arrangement)
- I have not been convicted of an offence involving deception or dishonesty (unless the conviction is spent)
- I have not been removed from the office of charity trustee or trustee for a charity by an Order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement nor am I subject to an order under section 7 of the Law Reform (miscellaneous Provisions) (Scotland) Act 1990, preventing me from being concerned in the management or control of any relevant organisation or body.
- I am not under a disqualification order under the Company Directors' Disqualification Act 1986 or to an Order made under section 429(b) of the Insolvency Act 1986
- In light of the above, I am not disqualified by the Charities Act 1993 (section 72) from acting as a charity Trustee/Director
- I am not on the Sex Offenders Register
- I am not disqualified under the Protection of Vulnerable Adults List
- I undertake to fulfill my responsibilities and duties as a Trustee/Director in good faith and in accordance with the law and within MFT's objectives
- I do not have any financial interests in conflict with those of MFT (either in person or through family or business connections) except those which I have formally notified in a conflict-of-interest statement. I will specifically notify any such interest at any meeting where Trustee/Directors are required to make a decision which affects my personal interests, and I will absent myself entirely from any decision on the matter and not vote on it

Signed:

Name of Trustee/Director:

Date:

THIS INFORMATION WILL BE TREATED AS STRICTLY CONFIDENTIAL

Your data is stored for the purpose of your employment or tenure with Depden care Farm. It is stored securely and may be used by named people within the organisation during your employment/ tenure. It is kept on file indefinitely in case of any subsequent enquiry or claim about your work within this organisation. Your data will not be disclosed without your express consent.